

Tailored services for yachts and captains available both locally in Palma and globally.

#### Administration

- Compilation and monitoring of yacht and crew documentation libraries, insurance status and activity with scheduling for renewals etc.
- Compilation and maintenance of yacht and crew profiles including facilities, upgrades and /or modifications in support of brokerage and charter promotion
- Compilation and monitoring of safety equipment records with scheduling for renewals and service requirements etc.
- Set up and administration of dedicated local bank account for operating funds and payment of invoices with monthly reporting of activity.
- Regular communications regarding above with owner / manager / captain
- EPIRB onshore contact facility maintaining contact with yacht and knowledge of location and voyage plans.

#### Port and Berth

- Berth, haul out and yard services reservations
- Survey arrangements and coordination
- Local storage facilities – rates upon request
- Storage Container rental and purchase –see rate sheet
- Workshop equipped Container rental – see rate sheet
- Freezer rental and storage – see rate sheet
- Local transport and crane coordination – rates upon request
- Yard work requirements assistance – contractor referral, solicitation of quotes, documentation assistance and general communications

#### Agency / Concierge

- General and local operational support services, parts procurement, courier and mail receiving and forwarding.
- Rental cars at discounted rates delivered to the yacht, accommodations, crew travel etc.
- Communications solutions –Voice and 3G Data service options – discounted rates with no local ID requirement for contract terms - see rate sheet
- Use of CMF local office with free Wi Fi

#### Client Services Rates Plans

Selected services are provided at an hourly rate of 50€ per hour and can also be quoted as discounted monthly packages. 3 month commitment to agreed monthly package paid in advance is subject to a 5 % discount.

Annual commitment to agreed monthly package is subject to a 10% discount

